

JOB POSTING

We consider applicants for all positions without regards to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

DATE OF POSTING 4/1/2021

ALL EMPLOYEES WISHING TO BE CONSIDERED FOR THIS POSITION MUST SUBMIT THEIR APPLICATION BY:

POSITION TITLE: Day Support Instructor – Innovations waiver services

REPORTS TO: Darrell Overton DD Service Manager

SUMMARY: The primary duty is to provide instruction, supervision, and support to adult clients with developmental disabilities in Innovation services. The services will include vocational training with real work as the primary training tool.

DUTIES AND RESPONSIBILITIES:

- Assists clients in making and carrying out educational, behavioral, and community inclusion goals as prescribed in the Person Center Plan.
- Develops training methods, teaching aids, and materials for instruction and guidance in the areas specified by the Person Center Plan.
- Participates in the meetings, seminars, and training sessions and integrates relevant information into training programs.
- Assists clients in planning special activities and practicums to enrich instructional programs.
- Documents client progress toward long-term and short-term goals.

JOB REQUIREMENTS:

- The Innovations Waiver – Day Support Instructor shall have a high school diploma, or equivalency. A two-year associate degree in a mental health related field is preferred. At least one year’s experience with individuals having developmental disabilities is preferred. Must have good writing and typing skills. Must have a driver’s license and a good driving record.

MINIMUM QUALIFICATIONS:

- High School Diploma/GED from accredited program
- Valid NC driver’s license
- Basic math and writing skills

ESSENTIAL FUNCTIONS: See duties and responsibilities listed above.

FOR FURTHER INFORMATION CONCERNING THIS POSITION, PLEASE

CONTACT: Darrell Overton – DD Service Manager